



# **FORWARD PLAN**

**1 July 2025 - 31 October 2025**

**Produced By:**

**Democratic Services  
City of York Council  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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### **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

### **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

# CABINET FORWARD PLAN

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 17/06/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel Crossing Request Evaluation & Prioritisation Methodology

**Description:** This report presents an updated Active Travel Crossing Request Evaluation and Prioritisation Methodology to replace the one adopted in 2016 by City of York Council to reflect changes in guidance and policy. The methodology will enable requests for active travel crossings to be assessed, prioritised and implemented in line with available budgets. The report also proposes a methodology for prioritising dropped kerb crossing requests independently from other crossing requests. The report finally suggests a method for dealing with the backlog of requests which has built up over the past few years due to reduced budgets and staff resource.

The Executive Member will be asked to adopt the updated evaluation and prioritisation methodology and the new methodology for prioritisation of dropped kerb crossing requests. Approve the suggested method for tackling the backlog of requests built up in the past few years.

This item has been moved from 10/6/25 to 17/6/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** A report was commissioned in November 2023 to support the work of the Active Travel team in updating the 2016 Pedestrian Crossing Evaluation and Prioritisation Procedure. This included a review of other Local Authority practices. As part of that commission an internal review was undertaken in December 2023 with relevant council departments.

**Consultees:**

Officer consultation was carried out in December 2023 including: Transport Policy; Highways Access and Development; Road Safety; Traffic Signals; Access and Diversity; and Highway Engineering Design.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/05/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 17/06/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Centre Anti-Terrorism Traffic Regulation Order

**Description:** Purpose of Report: The report provides an update on the process and consultation of developing a proposed Anti-Terrorism Traffic Regulation Order.

The Executive Member will be asked to: Authorise the Statutory Consultation and advertisement of the Proposal to make an Anti-Terrorism Traffic Regulation Order for the city centre.

This item has been moved from 10/6/25 to 17/6/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

If approval is provided to progress to Statutory Consultation, the consultees will be Ward Cllrs, Residents & Businesses of the affected area, Royal Mail and the statutory consultees.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 01/07/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Merger of Safer York Business Partnership with York BID including transfer of Reserves

**Description:** York has had a Business Crime Partnership since 1997 which since October 2023 has been Safer York Business Partnership. The Business Crime Partnership is an independent organisation accredited under the Association of Business Crime Partnerships and made up of 180 local businesses across the City. It is self funding through its membership subscriptions which give members access to a radio scheme linked to North Yorkshire Police and an electronic information sharing system. It has been difficult to maintain consistent input from the business community to the running and governance of the partnership therefore a decision has been made to merge the partnership into the core business of York BID as part of the support to Purple Flag and the BID's role in leading the strategic priority of 'Keeping the City Centre Safe' on behalf of the Statutory Community Safety Partnership for York, Safer York Partnership.

The funding accrued by the Business Crime Partnership has been held on their behalf within the City of York Council's Community Safety budget as a separate third party fund.

The Executive Member will be asked to approve that support to the Business Crime Partnership will transfer to York BID which will be funded by the partnership. This will include the transfer to York BID of reserve funding currently held on behalf of the Business Crime Partnership by CYC.

This item has been moved from 12/6/25 to 1/7/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing, Planning and Safer Communities

**Lead Director:**

Director of Transport, Environment and Planning

**Contact Details:**

Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**



**Process:**

The Business Crime Partnership consulted City of York Council due to the links to the Community Safety Partnership and with York BID ahead of making the decision to disband as a standalone body and transfer its functions to the BID.

**Consultees:**

Head of Community Safety City of York Council  
Executive Director, York BID  
York BID Board

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/05/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 01/07/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Re-procurement of the Stray Dog Contract

**Description:** Following pre-tender market testing, in compliance with Contract Procedure Rules and in advance of a formal re-procurement exercise, to seek Executive Member approval for officers to tender and award the 3-year Stray Dog Service contract which will be over £250k in value.

The stray dog service is a statutory service under s149 Environmental Protection Act 1990.

The Executive Member will be asked to approve a contract value of over £250k in advance of a competitive tendering process and officer delegations to make a future award.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Tanya Lyon

tanya.lyon@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** N/A

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Combined Executive Member Decision Session

**Meeting Date:** 01/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Use of Acomb Garth for the 24/7 Neighbourhood Mental Health Centre Pilot

**Description:** The Connecting our City Project is a multi-agency project aimed at improving mental health and wellbeing in York. The Project team are hosted by City of York Council (CYC) and the Project has been largely funded through NHS Community Mental Health Transformation (CMHT) Funding and NHS England pilot funding. CYC currently hold York's allocation of moneys and commission on behalf of the partnership.

Due to the success of the mental health hub developments, additional NHS England funding has been secured for a 24/7 Neighbourhood Mental Health centre pilot.

Significant work has been undertaken over the last 6 months to secure a suitable venue and agree a staffing model and begin recruitment. We anticipate opening the 24/7 Centre in July 2025.

A decision is required on the signing of a Licence to Occupy and a Licence to Alter at Acomb Garth Community Health Centre as a base of the 24/7 Neighbourhood Mental Health Centre.

The Executive Member is asked to approve the option for City of York Council to sign the Licence to Occupy and a Licence to Alter at Acomb Garth as the holder of the funds for the pilot, and that authority be delegated to the Corporate Director of Adult Services and Integration (DASS) in consultation with the Director of Governance and the Chief Finance Officer (and their respective delegated officers) to draft, negotiate, and conclude the proposed Licence to Occupy and a Licence to Alter, and any subsequent modifications to thereafter.

**Wards Affected:** Acomb Ward; Holgate Ward; Westfield Ward

**Report Writer:** Kate Helme

**Deadline for Report:** 19/06/25

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Corporate Director of Adult Services and Integration

**Contact Details:** Kate Helme, Strategic Workforce Development Officer, Children's Trust Unit

kate.helme@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

## **Making Representations:**

### **Process:**

The development of the York Community Mental Health Hubs involved an in-depth codesign process with representation from clinicians, social work, local area coordination, voluntary sector, and over 50% lived experience and carers. The core principles that emerged from this process continue to guide the development of the York hub model, including the desire to embed lived experience leadership. Monthly conversation cafes provide ongoing dialogue and involvement as the project develops. The project also has a dedicated Coproduction Champion providing ongoing opportunities for involvement and engagement as well as a System Change Lead who works alongside voluntary sector colleagues to support and improve commissioning practice.

We have conducted a new codesign process for the 24/7 hub within Acomb/Westfield/Holgate to inform the model for the new mental health hub in the West of the City, in particular the overnight element of this offer. The codesign team included representatives from the local community, individuals and carers who have experienced mental ill health, practitioners from health, social care, voluntary sector and the police. These individuals continue to be actively involved in recruitment and building design.

#### **Consultees:**

- Individuals with lived experience of mental ill health
- Families and carers
- Local community groups
- Individuals from the neurodivergent community
- Practitioners and managers from health, social care, voluntary sector and police

### **Consultees:**

**Background Documents:** Use of Acomb Garth for the 24/7 Neighbourhood Mental Health Centre Pilot

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Approval of Property Management Arrangements Follow-Up Report

**Description:** This report follows up a report to Executive in April 2025 which ratified arrangements with regard to a property in York managed by the Council's letting agency, Yorhome. The report includes further arrangements that require ratifying.

The Executive will be asked to approve the ratification of further management agreements entered into prior to 2025 by the Council's letting agency, preparation of revised documentation in respect of the management of the properties along with licences to occupy, and the delegation of authority to the Director of Housing and Communities, in consultation with the Director of Governance, to conclude such documentation.

In addition the Executive will consider recommendations which look to securing workable arrangements for decision making in relation to the future operation of the lettings agency.

Executive Meeting has been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield

**Deadline for Report:** 19/06/25

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Housing and Communities

**Contact Details:** Pauline Stuchfield, Director of Housing and Community Services

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not required

**Consultees:**

**Background Documents:** Approval of Property Management Arrangements Follow-Up Report  
Approval of Property Management Arrangements Follow-Up Report

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/06/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Major Projects (Station Gateway and York Outer Ring Road)

**Description:** The purpose of this report is to provide the Executive with an update on the design and delivery of the following schemes;

- Station Gateway
- York Outer Ring Road

The report will provide an update on the current progress on each of the schemes including funding status.

The report seeks approval for the next steps for delivery of each of the schemes, as follows;

- York Station Gateway – To complete the approved scheme that is currently delivering on site and agree to an additional funding allocation, made up of reallocated funding from external grant providers.
- York Outer Ring Road – To agree to deliver the scheme in four phases, prioritising available funding to the local plan infrastructure requirements, unlocking key development sites and providing much needed new homes.

The Executive Member will be asked to:

- Approve: The additional funding and procurement of contractors and specialists support to complete the York Station Gateway scheme, which is already on site and the phased approach and the procurement of Contractors and specialist support for the delivery of York Outer Ring Road.
- Delegate relevant provision to make and accept funding bids against the outline programme.

Executive Meeting has been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:** Garry Taylor

**Deadline for Report:** 19/06/25

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture, Executive Member for Transport, Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of City Development

**Contact Details:** Garry Taylor, Director of City Development

garry.taylor@york.gov.uk

## **Implications**

**Level of Risk:**

**Reason Key:**

### **Making Representations:**

**Process:**

Each of the schemes has been shaped through extensive stakeholder and public engagement on the various masterplans and the individual sub-projects. As part of the planning application each scheme did extensive consultation.

**Consultees:**

This has been discussed with a wide range of Consultees – including partners on the individual schemes.

**Consultees:**

**Background Documents:** Major Projects (Station Gateway and York Outer Ring Road)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Outturn

**Description:** Purpose of Report: To provide members with the outturn position on the capital programme.

Members will be asked to: Note the outturn, recommend to Full Council any changes as appropriate.

This item was deferred to 1 July 2025 as the outturn figures will not be available in time for the June meeting due to it being so early in the month.

Executive Meeting has since been rescheduled from 1/7/25 to 15/7/25.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 19/06/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Equity, Diversity and Inclusion Strategy

**Description:** Purpose of Report:

- i. In April 2024 a report to Executive presented the results of an externally facilitated assessment against the recently refreshed Equalities Framework for Local Government (EFLG).
- ii. This work fed into a Draft Equity, Diversity and Inclusion (EDI) Strategy. At the Executive meeting of April 2024 Members approved a recommendation to consult on the draft strategy which would inform a final document for adoption, with a linked action plan.
- iii. This report asks for Executive approval for both the final strategy and annual action plan.

The Executive will be asked to approve the following:

- i. The final Equity, Diversity and Inclusion Strategy and associated Annual Action Plan (the 'key deliverables' for Year 1 of the Strategy)
- ii. A progress report being produced every 12 months for the annual public meeting of the Human Rights and Equalities Board.

Reason: To demonstrate City of York Council's core commitment to becoming a more equal, diverse and inclusive council.

This item was originally scheduled for the Executive meeting of 3 June 2025, but was postponed to 1 July 2025 in order to allow full consideration of comments and suggested changes made at Corporate Services, Climate Change and Scrutiny Management Committee on 12 May 2025.

Executive Meeting has since been rescheduled from 1/7/25 to 15/7/25.

**Wards Affected:** All Wards

**Report Writer:** Laura Williams

**Deadline for Report:** 17/06/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects,

**Lead Director:**  
**Contact Details:**

Human Rights, Equality and Inclusion, Executive Member for  
Housing, Planning and Safer Communities  
Director of Housing and Communities  
Laura Williams, Assistant Director of Customer, Communities and  
Inclusion

[laura.williams@york.gov.uk](mailto:laura.williams@york.gov.uk)

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Public consultation on the draft plan was undertaken Jan-March  
2025 and detail is included in the report.

**Consultees:**

**Background Documents:** Refreshed Governance Arrangements for Yorks Human  
Rights Equalities Board HREB 1752.pdf  
Implementing the Social Model of Disability 1007.pdf  
Gypsy and Traveller Action Plan 1816.pdf  
Consultation on an Equity Diversity and Inclusion  
Strategy 2024-27 and Next Steps 1747.pdf  
Care Experience as a Protected Characteristic.pdf  
Anti-Racism Inclusion Strategy and Action Plan 1813.pdf  
Equity, Diversity and Inclusion Strategy

**Call-In**

If this item is called-in, it will be considered by the 28/07/25  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance and Performance Outturn

**Description:** Purpose of Report: To provide members with the year-end position on both finance and performance.

The Executive will be asked to: Note the report.

This item was deferred to 1 July 2025 as the outturn figures would not be available in time for the June meeting due to it being so early in the month.

Executive Meeting has since been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell      **Deadline for Report:** 19/06/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 28/07/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Q4 Prudential Indicators and 24/25 Outturn

**Description:** Purpose of Report: To provide members with an update on the treasury management position and to provide the annual treasury management review of activities and the actual prudential and treasury indicators.

The Executive will be asked to: Note the report and to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item has been deferred to 1 July 2025 as the outturn figures will not be available in time for the June meeting due to it being so early in the month.

Since the publication of the plan the "Treasury Management 2024/25 Outturn" and "Treasury Management Quarter 4 Prudential Indicators" items have been replaced with the "Treasury Management Q4 Prudential Indicators and 24/25 Outturn".

Executive Meeting has been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 19/06/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Director of Finance

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury management 2024/25 outturn

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

28/07/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Strengthening York's Support for Drug and Alcohol Recovery

**Description:** This report focuses on the next steps needed to strength York's community recovery model, in line with council plan aspirations, and recommends to Executive a number of actions the council can take to further these aims and improve the lives of people affected by addictions in our city.

Executive Meeting has been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:** Peter Roderick

**Deadline for Report:** 19/06/25

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Peter Roderick, Director of Public Health

peter.roderick@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** Consultation process:  
Multiple community recovery events  
York Drug and Alcohol Partnership

Consultees:  
Stakeholders and people with lived experience of drug and alcohol issues

### Consultees:

**Background Documents:** Strengthening York's Support for Drug and Alcohol Recovery

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 28/07/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parks Capital programme

**Description:** To consider possible options and criteria for how the £500k park capital improvement fund is to be used. In February Full Council approved a new £500k fund for parks improvements for the period 2025 to 2027. This report will propose a range of options for using the fund and the criteria to be used in selecting possible projects.

The Executive Member will be asked to agree

- the options for how the fund is to be used
- the criteria to be used to select possible projects
- the creation of a temporary project officer post to help deliver the programme of work

Executive Meeting has been rescheduled from 1 July 2025 to 15 July 2025.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** No proposed at this stage

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/07/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future Library Investment Programme - Acomb Explore Enhancement

**Description:** To provide a high-level summary of progress on the Future Libraries Investment Programme and to provide a detailed update on the plans to enhance Acomb Explore library. Reporting on the public consultation findings and how the feedback has been used to create the specification and scope of works to improve Acomb Explore Library.

Details of budget and affordability as well as the benefits for residents.

Further information relating to external funding from the Arts Council's Library Improvement Fund to further support the project. The Executive will be asked to:

Approval to proceed with the Acomb Explore Library enhancements.

Approval to enter a grant agreement with Explore to enable CYC to grant the budget (part or all) and the associated T&C's of the ACE funding agreement.

Approval to enter any contract of works by CYC if required.

Seek delegated authority to Director of Housing & Communities, in consultation with head of procurement and head of governance to enter both the grant agreement and any works contracts.

**Wards Affected:** Acomb Ward; Westfield Ward

**Report Writer:** Andrew Laslett **Deadline for Report:** 19/06/25

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Director of Housing and Communities

**Contact Details:** Andrew Laslett, Strategic Services Manager

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** Public consultation was undertaken to understand peoples future needs for Acomb Explore Library and services.

### Consultees:

**Background Documents:** Future Library Investment Programme - Acomb Explore Enhancement  
Future Library Investment Programme - Acomb Explore

## Enhancement

### **Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/06/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/09/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Harewood Whin Green Energy Park – Request to Approve Outline Business Case

**Description:** Purpose of Report: The report provides a summary of the Outline Business Case to provide renewable energy from the former landfill site at Harewood Whin and to show how City of York Council, wider York Stakeholders and the Region will benefit from this energy produced.

The Executive will be asked to: Approve the content/approach within the Outline Business Case and therefore to approve progression to a Full Business Case. The Full Business Case will prepare the procurement for capital works. We will approach Executive for approval of the Full Business Case in 2026.

**Wards Affected:** Rural West York Ward

**Report Writer:** Shaun Gibbons

**Deadline for Report:** 20/08/25

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of City Development

**Contact Details:** Sarah Butcher

sarah.butcher@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** Local stakeholder consultation as part of the planning process. Parish Council regular discussions on project progress.

Consultees:

Councillor Jenny Kent (Executive Member for Environment & Climate Emergency)

Rufforth Parish Council

Local stakeholder including Rufforth Airfield during the planning process.

Internal Climate Change and Natural Capital Programme Board

### Consultees:

**Background Documents:** Harewood Whin Green Energy Park – Request to Approve Outline Business Case

### Call-In

If this item is called-in, it will be considered by the

29/09/25

Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/09/25

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Murton Neighbourhood Plan

**Description:** The purpose of the report is to consider the results of the Murton Neighbourhood Plan referendum, which takes place on Thursday 10 July 2025. Subject to a favourable result of the referendum, it asks Members to formally 'make' the Neighbourhood Plan and bring it into full legal force as part of the Development Plan for York. This will allow the Neighbourhood Plan to progress in line with the relevant Neighbourhood Planning legislation and Regulations. The Executive will be asked to formally 'make' the Murton Neighbourhood Plan following a successful referendum and bring it into full legal force as part of the Development Plan for York.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:** John Roberts,  
Alison Stockdale

**Deadline for Report:** 20/08/25

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of City Development

**Contact Details:** John Roberts, Alison Stockdale, Development Management Officer

john.roberts@york.gov.uk, alison.stockdale@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

### Making Representations:

**Process:** Consultations have taken place at area designation stage, pre-submission stages and submission stage in line with applicable Regulations. A Consultation Statement has been submitted as part of the suite of submission documents by Murton Parish Council outlining the consultation undertaken pre-submission. Post submission consultation has been undertaken by City of York Council.

Consultees:

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Murton.

As part of the referendum process, residents within the neighbourhood plan area (Murton Parish) who were eligible to

vote, were invited to vote were asked the following question in the referendum:

‘Do you want City of York Council to use the Neighbourhood Plan for Murton to help it decide planning applications in the neighbourhood area?’

**Consultees:**

**Background Documents:** Murton Neighbourhood Plan

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 30/06/25